ST BERNARD’S HIGH SCHOOL

A Catholic Academy for Arts and Science

**EVENING CARETAKER**

**Part-time (15 hours per week, 6.00pm – 9.00pm,**

**Monday to Friday)**

**Scale 14 - £27,334 (pro-rata actual salary £11,081)**

**September 2023 Start**

**Are you a team player who is flexible, can prioritise and be proactive? We are looking to recruit an evening caretaker to become part of our busy Premises team.**

The role will be challenging at times so you will need to be organised and adaptable to issues that might arise. You will be required to secure the school site at the end of the evening, deal with lettings, clear up after use of our facilities, carry out general maintenance, and ensure the site is kept clean and safe at all times.

The successful candidate must have a proven track record in a suitable maintenance role ideally working within a School or similar environment.

St Bernard's High School is a Catholic girl’s school from Years 7-11 with a

co-educational mixed Sixth Form. Our school is ranked one of the top schools in Southend, and we are in the top 20% of schools across the country for our progress with students and our outcomes. It is a warm and welcoming school where our Catholic values underpin our day to day life.

All new staff are supported within the positive ethos of this happy and high performing school, and to this end all staff complete an applicable induction training programme. The community at St Bernard’s welcome applications from those of all faiths or none.

**Please complete the support staff application form found on our website** [**www.stbernardswestcliff.org.uk**](http://www.stbernardswestcliff.org.uk) **under School Information/Vacancies – please note we do not accept CVs**

**Closing Date: 18 March 2024, 9.00am**

**Interviews: 22 March 2024**

**We do reserve the right to close this advertisement early**

**if we receive a high volume of suitable applications.**

Please contact the HR department for further information on recruitment@stbernards.southend.sch.uk

*The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in this commitment.*