



Date: Wednesday 16th July 2025

Our ref: HEB/sjt

Dear Parent/Carer,

Re: Edulink One

We hope this letter finds you well. As part of our ongoing efforts to streamline communication and enhance the school experience, we are excited to announce that we will be moving to a single platform for all key school-related functions. Starting from September, **Edulink One** will be the app used for all communication and administrative processes.

What does this mean for you?

Edulink One will consolidate a variety of services and functions into one convenient app. As examples:

- **Attendance:** You can track your child's attendance and report any absences or illness.
- **Go4Schools:** Links to your child's progress and academic reports will be available within the app.
- **ParentPay:** You will be able to manage payments for school activities, lunches, and more.
- **Personal Information Updates:** Easily update your contact details and other relevant information.
- **Communication:** Receive messages from the school directly to your phone or email.
- **Parents' Evenings:** You will be able to book appointments for parent-teacher meetings.

You will receive an automated email from Edulink with instructions on how to set up the app. It is important that you follow these instructions and complete the setup before **September 2025** to ensure you can fully access all the features. If you encounter any issues during the setup or have any questions, please do not hesitate to contact the school via parentalconcerns@stbernards.southend.sch.uk and we will be happy to assist you. We are confident that Edulink One will improve the way we communicate and make school-related tasks much easier for all parents and carers. Thank you for your support in making this transition smooth and efficient.

Kind regards,

Mrs H Barnes
Deputy Headteacher