



Date: Monday 9th June 2025

Our ref: MAL/sjt

Dear Parent/Carer,

Re: School Photographs

We have a professional photographer visiting the school on Monday 16th June 2025 to take a series of photographs across the school. Selected photographs from this series will then be used to produce the school prospectus and update the school website and other publications both internally and externally. The photographs taken will be a mixture of specific classrooms, school facilities and general shots of the school environment.

While taking these photographs, it is possible that your child may be included and so feature in Prospectus, social media or on the website. We are aware that some parents may wish to withdraw their child from this. If you do not want your child to be included in these school photographs, could you please ensure that the permissions with regards to photographs are up to date with the school and **you share your wishes with your child**. Should you wish to update this, please email office@stbernards.southend.sch.uk

All photographs will be checked with the most up to date list we hold with regards to permissions to use photographs for internal and external displays.

Thank you for your understanding.

Yours sincerely,

Mrs. M Allitt

Deputy Headteacher